

Minutes
IOWA EMERGENCY RESPONSE COMMISSION
March 08 , 2007 at 9:00 a.m.
Capitol View Conference Room
Workforce Development
Des Moines, Iowa

Members Present:

Julie Bell
Jim Clark
#Elizabeth Christiansen
#Anne Jackson
Frank Magsamen
Chris Scase
#Dean House
Kathy Lee
#David Miller

#Sue Lagneaux
Mark Shearer
#Jim Kenkel
Dave Coppess

Absent:

Mary Jones

Staff:

Paul Sadler - HSEMD

Lisa Sexton – HSEMD
Pat Reitz - EPA
Terri - EPA

Guests

Lori Morrissey –
Member of the Public

Approval of Minutes

September 28, 2006 Motion to approve by Kathy Lee, second by Dean House.
Motion carried unanimously.

Correspondence, Speeches, Conference Reports

- Stake Holders Meeting October 3&4 Excelsior Springs, Missouri – Chris Scase and Paul Sadler attended. Updating on programs and focus and networking. Celebrated EPCRA's 20th anniversary.
- Hazmat Symposium October 26, 27, 2006. Kathy Lee very successful. 150 attendees. Should be getting a save the date card in April. Very good speakers. Alcohol track had a good response from attendees.
- Comment letter regarding DOT's proposal on HMEP related fees (10-16-06). Chris Scase sent comments on behalf of the IERC supporting the proposal.
- November 15, 2006 IDSI Tier II Manager meeting – Ola Babcock Miller Building.- one of a number of meetings to try to fund a
- Linn County LEPC Meeting February 1, 2007 - Paul Sadler presented a PowerPoint program and talked to them about keeping their Committee energized.
- Madison County LEPC – Julie Bell has been working with them to energize their committee. Frank Magsamen, Dave Miller and Lori Morrissey talked about how they struggle with keeping their LEPCs going. It was noted that Marshall County keeps their LEPC involved in planning and exercise. One of the keys is to keep the industry involved.

Committee Updates: Membership / Reports

Executive - No report
LEPC Support and Education – No report
Fee Legislation Study Committee – No report

New Business:

- 2007 Region 7 LEPC/TERC Conference: August 16-19, 2007, Hyatt Regency Crown Center, KC, MO.. Information is being e-mailed to Committee members as it is made available. Adam Broughton is very active on the planning committee for this event. The IERC has set aside \$7500 to assist LEPC members to attend.
- The IERC provides funding to the annual Hazmat Symposium through the HMEP grant. See if the IERC can get some recognition in the 2007 Hazmat Symposium (see Lisa for details of how much and how it is funneled to the Symposium. Kathy Lee will take this to the Symposium planning committee to see if the IERC can be recognized as a partner with the Symposium.
- HMEP Grant Program review – need volunteers for a short term committee. At the last meeting it was deferred to form a committee to review the way the HMEP is allocated and possibly tune the way the grant is allocated to LEPCs. One of the problems is money that is returned or released at the end of the grant period and then Lisa is scrambling to re-allocate it. Would like to do this on the front end so LEPCs will know what the new rules are. LEPC Application packets will go out in June. Still waiting to see if we will get an increase.

HMEP Grant Program Review Committee:

Chris Scase

Julie Bell

Frank Magsamen

Kathy Lee

Jim Clark

IEMA - TBD

HSEMD staff support

Would like to meet a half day by the first half of May.

April 16-20 National Association of SARA Title III Program Officials (NASTTPO) meeting in Kansas City.- Lisa Sexton is going and could network with other states.

Old Business:

- IDSI –Tier II Managers / E-Plan – Background – Polk County demonstrated Tier II Manager system a year ago, tried to get funding through HMEP but was denied. HSEMD explored possibility to use re-allocated grant money to purchase. Several meetings and working with IWD. Long story short, chased the issue and why it is marketed, there are different levels of access and licenses. The cost was prohibitive to do what we wanted. E-Plan would be an alternative and Paul Sadler/Anne Jackson talked briefly about what they knew about it. IT would be free and a part of Tier II Submit and web based and accessible to First responders and county and state planners, which is what we were trying to accomplish with Tier II Manager. Lori Morrissey added that the IERC should move forward and making Tier II more accessible and useable. Right now it is a nightmare for LEPCs.

Business Community is very cooperative. Problem with Tier II submit is the File Maker part of it that makes it impossible to access and use.

- County Ordinances for Hazmat Cost Recovery – Kathy Lee a couple of counties had bills for cost recover and they contacted DNR to see if they would pay the

bill. She went to ISAC know about cost recovery and DNR feels that counties have the authority to have cost recovery and IEMA is suppose to send a letter. Suggest that HSEMD ask counties if they have a cost recovery ordinance when they submit their plans. HSEMD could not require the ordinance, but could conduct a poll. Involve Public Health.

- Standing Committees - review and assignments accept as presented on
Chair for the Executive Committee – Chris Scase
Chair for the LEPC Support and Education – Frank Magsamen
Chair for the Fee Committee – Kathy Lee
- Committee membership re-appointments – Governor's office is reviewing the Committee membership and desires to replace those who have been on all commissions for too many terms. Sue Lagneaux's position requires Senate confirmation. It is likely her position will be replaced.

Agency Reports

Homeland Security and Emergency Management Division

Section 301 – LEPC membership – Appointments and Resignations. The list of resignation is spread on the minutes. Moved by Elizabeth Christiansen to accept the resignations, second by Sue Lagneaux. Motion carried unanimously.

LEPC Membership Report – as far as we know there are at least two members in each LEPC.

It was suggested that an article about needing LEPC membership updates be written in HSEMD newsletter. Lori suggested a LEPC handbook. Julie has one from another state.

Frank Magsamen requested the IERC membership list be sent to all IERC members.

Section 303 – Plan Submissions – all counties have current and compliant plans.

Section 305 – Training Funds and Courses – Change in Hazmat Techs course PER 0241. Bob Cox was the only one who responded and it was ok. He said that there is no state certification anyway.

Division of Labor

Section 302 & 312 – Tier II Reporting & facility Submissions

Totals for 2005 came in at 3139 facilities with 15202 chemicals and there are some blanks. They are working with DNR with Gale George and Pat McDermott in populating the database with GPS coordinates with 2006 data. Hopefully by this summer DNR will have that done. Paper forms for Tier II submittals for 2006 are way down. Electronic submittals are up.

Anne Jackson has provided the 2005 data to HSEMD for planning purposes in Excel format and it has been distributed to the HSMED planners.

Dept. of Natural Resources

Section 304 & Section 313 - Emergency Notifications & Form R Reporting
Kathy Lee reported on the running total of spills. December and January spills were significantly down and things were quiet, but things picked back up in February.

2006 was the lowest year since 1990 of 709 spills. The running average is 866 spills per year. She provided a hand-out of Spills Statistics substances and modes - 17 years of data. Kathy will send Paul a e-mail with the handout she provided. No Form R have been received - they are not due until July 1st.

EPA Reports – Pat Reitz - EPA Region 7 State Coordinator for Iowa

Handout:

EPA Report-Out / Iowa SERC Meeting / March 8, 2007

August 2007 LEPC/TERC Regional Conference

- ◆ August 16-19, 2007 in Kansas City, MO.

Tracks include: Health and Medical, Homeland Security, Business and Industry, Technology, Planning/Training/Exercise, and Enhanced LEPCs/TERCs.

- ◆ If you have recommendations for presentations please contact Steve Wurtz at (913) 551-7315.
- ◆ The awards committee is accepting nominations for LEPCs/TERCs and industries that are actively involved in their community risk reduction, planning and prevention activities. Nominations can be submitted on-line at <http://www.marc.org/gti/lepc-terc/awards.htm>.
- ◆ Brochure ready to be mailed out.
- ◆ Can register on line
- ◆ Parking will be reduced for conference attendees

Risk Management Program Grants

- ◆ The region is anticipating a Risk Management Grant Program similar to previous years. The anticipated total amount will be determined once the EPA's budget is set and the projected timeframe for the announcement is May with a 30-day application response time.
- ◆ If you have any questions about these grants, please call Tina Lowery at (913) 551-7964.

Local Government Reimbursement for Emergency Response

- ◆ Local Government Reimbursements (LGR) of up to \$25,0000 is available to cities, towns, townships, municipalities, parishes, counties, and recognized Indian Tribes. After an incident, complete the application and send it in. For more info visit: www.epa.gov/superfund/programs/er/lgr.

RMP Update

- ◆ EPA is working toward improving RMP electronic updating capabilities by increasing the number of items updated / corrected via the internet. The next step will allow facilities to add accidents to the accident history section. By 2009, the next major update cycle, the goal is for facilities to be able to complete the entire RMP via the internet.
- ◆ EPA hopes to have some Ag Fertilizer Retailer RMP guidance out this year.

LEPC Survey

- ◆ EPA Headquarters will be sending out a questionnaire, similar the one sent out few years ago to LEPCs. The purpose will be to assess the capabilities of LEPCs to prevent, prepare for, and respond to chemical emergencies. There should be an announcement in the Federal Register. The survey is planned to be internet based.

Computer-Aided Management of Emergency Operations (CAMEO) Update

- ◆ CAMEO enhancements are in the works. Planned enhancements include: adding fires and explosions to Aloha, adding a WMD module, web-based replacement for MARPLOT (chemical library & maps), and a new version of Landview in 2009.
- ◆ CAMEO support is thru the RMP Reporting Center (301) 429-5018.
- ◆ CAMEO website is <http://www.epa.gov/ceppo/cameo/index.htm>.

Polychlorinated Biphenyls (PCBs) Transformer Database Update

- ◆ Includes information on the locations and owners of PCB transformers that have a concentration of greater than 500 parts per million.
- ◆ We are in the process of contacting those in the database to confirm transformer locations and that the fluid containing PCBs is still present.

- ◆ The database can be downloaded at <http://www.epa.gov/pcb/pubs/data.html>.

2007 TRI Workshops

- April 25, 2007, 8:00 a.m. to 4:00 p.m. Omaha Public Power District, 444 South 16th Street, Omaha, Nebraska
- April 26, 2007, 8:00 a.m. to 4:00 p.m. Doubletree Hotel, 10100 College Blvd., Overland Park, Kansas
- May 15, 2007, 8:00 a.m. to 4:00 p.m. Clarion Hotel, 525 33rd Avenue SW, Cedar Rapids, Iowa.
- May 3, 2007, 8:00 a.m. to 4:00 p.m. Holiday Inn Airport West, 3400 Rider Trail South, St. Louis, Missouri.

EPA provides the workshop content at no cost. There is a registration fee (to cover lunch and refreshments, payable to the co-sponsor) for the Overland Park and Cedar Rapids workshops.

TRI Web-Based Training Opportunities:

- One TRI Fundamentals course for individuals new to TRI reporting is scheduled for:
 - April 10, 2007 from 9:30 a.m. to 12:00 noon
- Two TRI Advanced courses for individuals experienced with TRI reporting:
 - April 19, 2007 from 1:00 p.m. to 4:00 p.m. and
 - May 22, 2007 from 1:00 p.m. to 4:00 p.m.

Registration:

To register for the live workshops or web-based training sessions go to: <http://www.epcra-tri.com>

- ◆ If you have any questions about TRI Training offerings, please contact:
 - Steve Wurtz at (913) 551-7315; wurtz.stephen@epa.gov, or
 - Jim Dworak at (913) 551-7485; dworak.james@epa.gov.

TRI Update

- ◆ Expansion of eligibility for TRI reporters to use the Form A Certification Statement in lieu of the more detailed Form R was announced. This rule is intended to encourage shifts from emissions to preferred waste management practices such as recycling.
- ◆ TRI reports will continue to be required annually.
- ◆ Public release of 2005 data is anticipated to occur in late February / early March 2007.
- ◆ To provide information to the community faster and make the data compilation process more efficient, EPA encourages paperless submittals via the internet. Only the software (including the Form R instruction booklet and forms) will be sent to facilities.

Please see the additional TRI handout or visit www.epa.gov/tri for more information.

New Version of List of Lists

- ◆ The 2006 version of the Consolidated List of Chemicals subject to the Emergency Planning and Community Right-to-Know Act (EPCRA) and Section 112(r) of the Clean Air Act is now available. To request a copy, please contact:
 - Patricia Reitz at (913) 551-7674; reitz.patricia@epa.gov
 - For an electronic copy, please visit:
[http://yosemite.epa.gov/oswer/ceppoweb.nsf/vwResourcesByFilename/title3_Oct_2006.pdf/\\$file/title3_Oct_2006.pdf](http://yosemite.epa.gov/oswer/ceppoweb.nsf/vwResourcesByFilename/title3_Oct_2006.pdf/$file/title3_Oct_2006.pdf)

Ethanol – EPA Region 7 developing manual consisting of environmental regulations relating to construction and operation. Going to Headquarters for review. Maybe available in next 3 to 6 months. Any public related brochures will come later. Lori - fire departments are looking for guidelines for planning and response. Dave Coppess asked if there were any changes for ethanol plants? Pat Reitz said she does not expect to see any changes.

The RMP Grant for facility inspection - In Iowa the program is with IDALS and they have a target of about 60 audit visits to RMP facilities. Don't know how many are completed but they are proactive and working with facilities. There has been some success in helping facilities to make changes to get back on track. Companies that have had IDALS visits have been responsive and very appreciative of the manner in the way the audits have been conducted and the assistance they have been getting.

Lori Morrissey asked what is the most recent RMP that LEPCs are suppose to have. They should have submitted them every 5 year. They are suppose to coordinate with their local responders. EPA can give LEPCs access to the RMP input database to get

the base information then contact Pat Reitz for specific ones for the worse case scenario. You also can go directly to the RMP facility and get that information.

Pat Reitz provided flyers on submitting TRI information, explaining that they may submit electronically.

FEMA Reports – no report – no representative.

Public Comment

- Lori Morrissey thanked Paul S. for producing the HazStat map again, which came out the first of January using 2004 data. It compiles information from Bureau of Labor and DNR. The last complete map was done in 1998.
- Governor's Homeland Security Conference. – still working on speakers.
- Julie Bell had been working with Madison County LEPC and thanked Paul Sadler and Lisa Sexton for getting the information she needed.

Meeting adjourned at 10:30 AM.

Submitted by

Paul Sadler , Secretary